



**COUNCIL OF LEGAL EDUCATION**  
**HUGH WOODING LAW SCHOOL**  
GORDON STREET, ST. AUGUSTINE, TRINIDAD, W.I.

**POST OF TUTOR (TEACHING AND LEARNING)**  
**HUGH WOODING LAW SCHOOL**

The Council of Legal Education invites applications from Attorneys-at-Law qualified to practice in the Commonwealth Caribbean for the post of **Tutor (Teaching and Learning)** at the Hugh Wooding Law School, Trinidad and Tobago.

**THE PERSON:**

Applicants must be Attorneys-at-Law with a minimum of at least five (5) years practical, professional experience with specialist knowledge and experience in:

- **Remedies; or**
- **Probate Practice and Procedure.**

In addition, experience in at least two of the following areas would be required:

- Alternative Dispute Resolution and Mediation Advocacy
- Conveyancing and Registration of Title
- Landlord and Tenant
- Civil Practice and Procedure
- Family Practice and Procedure
- Criminal Practice and Procedure
- Law of Evidence
- Legal Drafting and Interpretation
- Ethics, Rights and Obligations of the Legal Profession
- Law Office Management, Accounting and Technology

Applicants must be in possession of a valid practising certificate.

Knowledge of the laws and practice of the **Commonwealth Caribbean is essential**. Applicants should indicate their professional interests and/or area(s) of expertise.

Applicants are expected to be knowledgeable in the use of information and communications technology. Qualifications and/or experience in various aspects of educational pedagogy including teaching and learning methodologies, assessments and evaluation techniques would be an asset.

**THE POSITION:**

The duties and responsibilities of the post include:

- Teaching and conducting classes in such courses as may be assigned by the Principal.

- Setting and marking examinations and other assessments.
- Preparing the course manual for all jurisdictions zoned to the Hugh Wooding Law School.
- Liaising with the Associate Tutors assigned to the course.
- Functioning as part of a team in the delivery of an integrated teaching programme.
- Participating in regular assessments of relevant areas of the established curriculum with a view to the continued development of content and advancement in teaching methodology.
- Participating in activities to facilitate the training programmes of the Law Schools of the Council of Legal Education.
- Enhancing the teaching profile of the institution through research and publication on aspects of Caribbean law and practice.
- Assisting in the Legal Aid Clinic.
- Such other duties as may be assigned by the Principal.

#### **GENERAL INFORMATION:**

The successful applicant will be expected to assume duties on **September 1, 2026**. The position is full-time and no outside employment may be undertaken without the prior approval of the Principal of the Hugh Wooding Law School. The appointment will be on contract for three (3) years in the first instance and is renewable.

#### **Benefits Include:**

- Competitive Salary
- Housing Allowance
- Special Allowance
- Transportation Allowance
- Institutional Visit Allowance
- Study and Travel Grant
- Book Grant
- Membership in a Contributory Pension Scheme (qualifying age is 45)
- Membership in a Group Health Plan

Where appropriate, up to five (5) full economy class passages and baggage allowances will be paid on appointment and on normal termination of appointment.

**Applicants should submit a signed letter of application, along with an updated curriculum vitae, copies of all relevant certificates and the names and contact information of three referees, two of whom must be familiar with the applicant's work.**

Applications should be submitted via email only to [applications@hwlsedu.com](mailto:applications@hwlsedu.com) and addressed to:

The Principal  
Hugh Wooding Law School  
100-114 Gordon Street  
St. Augustine  
Trinidad and Tobago, W.I.

The closing date for receipt of applications is Friday, March 27, 2026.

The Hugh Wooding Law School recognises the time and effort it takes to apply for a position and thanks all applicants. However, only shortlisted applicants will be contacted.